

Description Of Auction Documents

"Solicitation Letter"

This is a general letter that solicitor's can send out to potential donor's, asking them to provide a donation

"Donation Form"

The solicitor will fill out this form on behalf of the donator. The solicitor will need to be in touch with the donator so they can glean the necessary information to fill out this form. When possible, the donator should sign and date this document. If a service is being donated, the company can either provide a gift certificate through email or mail, or the solicitor can provide our auction certificate and fill it out for the donor.

"Auction Certificate"

This is the gift certificate that we can create for donors.

"Travel Donation"

This is a letter that can be sent by a solicitor to hotels, asking them to provide a donation